



An **OnSide** Youth Zone

JOB DESCRIPTION

Job Role: Digital Youth Work Lead (Senior Youth Worker)

Hours: 14 hours per week including 3 evening sessions

Salary: £26,020 FTE per annum / pro rota (equivalent to £13.34 per hour)

Overall aim of position:

To develop, design and deliver a high quality Digital Youth Work programme that supports young people aged 11 – 18yrs in their personal, social and educational development.

Main Duties and Responsibilities of the Role

Develop Digital / Online programmes

- Work alongside the Youth Service Manager and other key staff in the development and implementation of transformational online youth services, with a focus on young people experiencing disadvantage and discrimination and increasing their participation
- Adapt and implement relevant policies and procedures to support quality youth work practice using digital and online approaches
- Design, with the involvement of young people, a range of engaging digital youth work sessions which are inclusive, educative and fun
- Lead and oversee the safe and effective delivery of a digital youth work programme

Focus on young people

- Establish positive and trusting relationships with individuals and groups of children and young people
- Work directly with children and young people to plan, lead and deliver fun, safe and purposeful sessions which are progressive and reflect the needs of young people
- Confidently manage and facilitate group work with children and young people
- Understand and empathise with the needs of young people and work with them to achieve their potential
- Actively listen to and promote the voice of children and young people to help improve and develop our youth work offer and contribute to wider community development

Teamwork

- Establish positive working relationships with others
- Contribute to and shape team development and goal setting
- Establish positive working relationships with a range of relevant partner organisations and stakeholders

Planning and organising

- Contribute to session, termly and annual planning to ensure a meaningful and quality youth work programme is supported
- Follow all policies and procedures as required by the organisation including Safeguarding

- Complete monitoring and evaluation information as required, including encouraging feedback from young people taking part in activities

Communication

- Communicates in an open, professional and positive manner both with team members and our wider network of supporters and partners
- Promote cultural cohesion and inclusion and proactively challenge any prejudice and discrimination
- Seek guidance and support when necessary and ask questions to clarify understanding
- Record information clearly in accordance with procedures and systems

Continuous Improvement

- Attend regular training and development sessions and events where required
- Maintain knowledge of relevant national and local programmes, initiatives, policies and practices relevant to youth work
- Respond positively to change and embrace revised working methods and new learning
- Look for and suggests ways to improve current working practices, own and team performance

Person Specification

	Essential or Desirable
Experience	
Experience of supporting and working with groups of young people aged 11 – 18yrs (up to 25yrs with additional needs)	Essential
Experience of working with young people from diverse backgrounds and with varying needs	Essential
Experience delivering youth work, and specifically digital youth work	Desirable
Experience of using digital platforms and tools to connect and engage with others in a professional work setting / context	Essential
Experience of project management / co-ordination	Essential
Qualifications	
Youth Work Qualification or willingness to work towards	Essential
Additional relevant qualifications or training (e.g. team games, safeguarding, group work, digital platforms / tools)	Desirable
Skills	
Able to work as part of a team and under own initiative	Essential
Able to plan and evaluate programs of activity including production of session plans and evaluations	Essential
Able to communicate effectively with young people, parents, team members and members of the public	Essential
Flexibility and adaptability to deliver work within a framework that promotes inclusion	Essential

Ability to engage and build positive relationships with young people including those currently not engaged and who may need extra time and care to build trust	Essential
Ability to coach, encourage, motivate and provide reliable support to children and young people	Essential
Knowledge	
A passion for and understanding of youth work	Essential
An understanding of the issues affecting young people's lives and knowledge of their needs	Essential
Knowledge of health and safety, diversity awareness and safeguarding (supported by ongoing training and development)	Essential
Other Requirements	
A willingness to work evening and weekend hours	Essential
The ability and willingness to travel to events in the region and beyond	Desirable

We are committed to safeguarding and promoting the welfare of children, young people and vulnerable groups. This post requires us to complete an Enhanced DBS check with a Children's Barred List check.